



**TOWN OF BAR NUNN** 4820 N. Wardwell Industrial Ave., Bar Nunn, Wyoming  
**TOWN COUNCIL**

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**MEETING MINUTES**  
**Tuesday, August 1, 2023 - 7:00 P.M.**

- 1) **Roll Call:** Mayor, Peter Boyer called the meeting to order Tuesday, August 1, 2023, at 7:00 p.m. Roll was called which determined the presence of a quorum.  
**Present:** Mayor Peter Boyer. Council Members: Mary Sue Sorenson, Tyler Martin, Steven Clark, and Tim Ficken.
- 2) **Pledge of Allegiance:** The Town Council and all those present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of July 18, 2023:** Moved by Steven Clark, seconded by Mary Sue Sorenson, Tyler Martin abstained due to absence. The motion carried without dissent to approve the July 18, 2023, Minutes.
- 4) **Payable List for July 2023 & The 23-24 Year-to-date Budget Report:** Checks #31470-31525, Direct Deposit #2242-2282, ACH #02425739, ACH #95506144. Moved by Tim Ficken, seconded by Mary Sue Sorenson, and carried without dissent to approve Payable List for July 2023.
- 5) **First Reading of Ordinance No. 2023-03:** “AMENDMENT OF THE ANNUAL APPROPRIATION ORDINANCE (BUDGET) FOR THE FISCAL YEAR ENDING JUNE 30, 2023”. Mary Sue Sorenson requested the item listed as Street Lights/Mail Bldg. to reflect a change of 4,153 and an amended budget of 24,153. Moved by Mary Sue Sorenson, seconded by Steven Clark, and carried without dissent to approve the first reading of Ordinance No. 2023-03.
- 6) **Attorney Report:** Town Attorney representative, Carissa Mobley was present for questions or comments from the council. Attorney Mobley stated a written report was submitted to the Mayor and council. Attorney Mobley noted items submitted included a status update regarding Wardwell Water. Regional Water will not be filing suit. Regional Water had water rights concerns. No further issues or concerns regarding Regional Water have been communicated. Discussion followed. There were no further comments or questions for Attorney Mobley. Mayor Boyer stated the State Attorney General intends to back the Tribune regarding the publication of public notices. Discussion followed. Mayor Boyer stated Exterra, now owns the Dino Solar permit and is exploring the use of Westwinds Road to access the construction area. Discussion regarding the annexation to the west of Bar Nunn followed. Mayor Boyer concluded with comments encouraging voters to vote at the Special Election on August 8, 2023, regarding the dissolution of the Wardwell Water & Sewer District.
- 7) **Engineer Report:** A written report was submitted. Town Engineer, Ray Catellier was present for council questions or comments. Mr. Catellier updated the council on the following items:
  - **Community Center/Town Hall Project-**
    - Exterior work continues with the paneling.
    - Furniture, Fixtures, and Equipment (FFE &E) selections are currently underway.
    - Site improvements phase II (parking lot and concrete, irrigation stubs) will begin advertising next week for Fall construction.
  - **Asphalt Repairs-**
    - Full-depth patching is complete.
    - Mill and overlay will be taking place this week on Sunset. Completion will depend on asphalt availability.

Mayor Boyer stated he is in communication with Town Engineer, Ray Catellier regarding the feasibility and cost of electronic signs at the entrance points of Bar Nunn. The signs are intended to convey information to residents. Discussion followed.

- 8) **Fire Department Report:** A written report was submitted. Fire Chief, Robert Hoover was available for questions or comments from the council. Chief Hoover noted several items:
- The antenna at the Fire Station was hit by lighting.
  - A fire line has been broke west of Bar Nunn and the north side fire line above Zuni trail will be done. Chief Hoover stated the fire line is a protection line only and danger of wildland fires remains elevated. Some property areas require the removal of refuse materials on the west side of Bar Nunn. Discussion regarding abatement of the refuse followed.
  - Natrona County plans to issue fire restrictions beginning August 2, 2023. Discussion regarding the snow fence on the western edge of Bar Nunn and the change in snow fence locations followed.
  - The Fire Department Car Show on July 22, 2023, had a good turnout with 78 cars, 2 food trucks, and approximately 2,000 people attending the event.
  - Mayor Boyer thanked Fire Chief, Robert Hoover, Bar Nunn Volunteer Firefighters, and the participating Fire Departments for their service during the wildland fire event on July 24, 2023.
- 9) **Maintenance & Wardwell Water Report:** A written report was submitted. Maintenance Supervisor, Robert Hoover was present for questions or comments from the council. Mr. Hoover updated the council on the following matters:
- The splash pad pump replacement lasted only two weeks. The first pump was rebuilt to keep the splash pad operational. A second replacement pump arrived today. The factory reported a number of bad pumps were manufactured. The Vortex vendor is sending a “collector” to prevent grass clipping from entering the system.
  - Mr. Hoover presented the council with a bid proposal for the replacement of 2 UTVs from Wild West Sports at a proposed cost of \$45,498.40. Discussion regarding budget appropriation followed. Moved by Steven Clark, seconded by Tim Ficken, and carried without dissent to approve the purchase of 2 UTVs from Wild West Sports at a cost not to exceed \$45,500.
  - Hydrant testing has been completed for the incorporated limits. Mayor Boyer inquired when the ISO rating can be expected to be reevaluated. Mr. Hoover stated he is expecting the ISO ratings by the end of the year.
  - The backup generator for the Wardwell Water lift station has been received and installed.
  - Water meter inventory is currently underway.
  - The Master Water Plan is nearing completion and work with CEPI continues.
  - An air conditioner has been placed in the Wardwell Water meeting room for the Special Election on August 8, 2023.
- 10) **Zoning & Planning Report:** A written report was submitted. Chairman, Gary Geiger was present for questions or comments from the council. Mr. Geiger stated one site plan and one building plan were submitted for approval. The building plan was approved by the committee. A letter was received from Laura Bauer with interest in serving on the zoning and planning commission. Ms. Bauer has been invited to attend the next scheduled zoning and planning meeting.
- 11) **Office Staff Report:** A written report was submitted.
- 12) **Petitions and Public Comment:** Resident, Dan Sabrosky stated the emergency preparedness committee has been inactive during the summer months. Mr. Sabrosky stated his goal for the committee includes planning the Natrona County Emergency Services to provide a presentation regarding fire mitigation, and proper public response to emergency events. Mr. Sabrosky acknowledged Robert Hoover for the work done on the hydrants making the hydrants safe and operable. Mr. Sabrosky acknowledged the Bar Nunn Fire Department for their professionalism and well-directed response to emergencies.

Octane Associates, LLC., Ken Balor updated the council on the drag racing event held on July 29, 2023. Mr. Balor stated the event was well attended. The next event is scheduled for August 19, 2023; however, Mr. Balor would like to cancel the event in favor of a later date. The later date would provide the opportunity for additional sponsors and larger winnings. The date suggested was Saturday, September 16, 2023. Discussion regarding an amendment to the agreement with Octane Associates followed. Attorney Holscher will be informed of the changes required. Discussion regarding road closures and leasing bleachers for spectators followed. Robert Hoover will contact WYDOT regarding a partial closure of Salt Creek Highway to McMurry Boulevard.

Residents, Lexi Ward and Sarah Kauffman addressed concerns regarding disruptive youth at High Plains Park. Problems identified at the park included the destruction of property, foul language, and concern for young unattended children.

Discussion regarding parental and law enforcement involvement followed. Mayor Boyer will contact the Sheriff regarding the trespass and no access to the park for violating youths. Mayor Boyer appreciated the parental involvement by bringing concerns to the council’s attention. Tyler Martin noted his appreciation for active parental participation. Ms. Ward expressed she did not wish to present a complaint without being part of the solution.

13) **Council Miscellaneous:**

**A. Discussion: Elected Official Financial Accountability Training**

The Town Clerk presented the council with information regarding attendance via virtual broadcast for elected officials' financial accountability training. The training is required by the State of Wyoming and is scheduled for Wednesday, August 23, 2023, from 9:00 am to 5:00 pm with a 90-minute lunch break. Discussion followed. Mayor Boyer recommended council members attend the training and fulfill the State requirements for financial accountability. The council concurred and all members of the council plan to attend the scheduled work session.

**B. Discussion: Anti-discrimination Ordinance**

Mayor Boyer opened the discussion regarding the anti-discrimination ordinance passed by the City of Casper. The new law gives municipal judges the ability to sentence people for assault, battery, and vandalism more harshly if those crimes were motivated by “hate or prejudice” toward another person’s race, color, religion, ancestry, sex, sexual orientation, gender identity, gender expression, national origin, or disability. Mayor Boyer stated he patently objects to the ordinance, and the ordinance is incredibly open-ended. The ordinance has the potential to be abused and is confusing and unclear about what exactly the law will do. Mayor Boyer stated the U.S. had adopted federal anti-discrimination laws, which means there’s already a recourse for victims of discrimination available on the federal level. Discussion followed.

**C. Volunteer Appreciation BBQ-** Council reminder the Volunteer Appreciation BBQ is scheduled for Saturday, August 12, 2023.

**D. Bar Nunn Garage Sale:** Council reminder the Bar Nunn Garage Sale is scheduled for Saturday, August 12, 2023. Tyler Martin will advertise the participating addresses via Facebook.

**E. Work Session: Wage Scales-** Council reminder the next scheduled work session is scheduled for Tuesday, August 15, 2023, at 6:00 pm.

14) **Adjournment:** Moved by Steven Clark, seconded by Tim Ficken, and carried without dissent that there being no further business the meeting of August 1, 2023, be adjourned, at 8:43 p.m.

Respectfully Submitted by:  
Donna Damori, Administrative Assistant

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Peter Boyer, Mayor

ATTEST: (seal)

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Kalista Schwarzrock, Town Clerk-Treasurer